



# Lignum Vitae Film Festival

FOR INTERNAL USE

**5:30PM**  
**SUNDAY, APRIL 22, 2018**  
**NCU GYNATORIUM**

**SUBMISSION SHEET**  
**- 2018**

**THEME: YOUR JOURNEY - STRUGGLES. DETERMINATION. TRIUMPH**

Title of Film: \_\_\_\_\_

Producer: \_\_\_\_\_ Telephone: \_\_\_\_\_

Director: \_\_\_\_\_ Telephone: \_\_\_\_\_

Script Writer: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email Address(es): \_\_\_\_\_

Category:     Animation         Mobile         Short         Silent         Trailer  
                  TV Commercial     PSA             Music Video    Mini Documentary

Please provide a synopsis of the storyline as you would have it appear (no more than 80 words):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Producer's Signature*

*Date*

\_\_\_\_\_

**For Internal Use Only**

Received form \_\_\_\_\_ by \_\_\_\_\_,

Initial email sent \_\_\_\_\_ by \_\_\_\_\_,

Vetted \_\_\_\_\_ Recommendation \_\_\_\_\_

Findings emailed \_\_\_\_\_ by \_\_\_\_\_,

Final action \_\_\_\_\_ Date \_\_\_\_\_

## LEGAL AGREEMENT

The film submitted (hereafter called the “Entry”) must be the legal intellectual property of the person/ team submitting it (hereafter called the “Producer”). The Producer is solely responsible for obtaining the necessary rights to own the Entry in its entirety and indemnifies the Department of Communication Studies, Northern Caribbean University, its affiliates, representatives, employees, students, clubs, associations, companies, sponsors, entrants and all of their respective agents and servants (hereafter called the “Host”) from and against all actions, claims, costs, expenses, demands in respect of the Entry being involved in the Lignum Vitae Film Festival (hereafter called the “Programme) howsoever caused by or arising out of participating in any way during or subsequent to the Programme

### **The Producer agrees;**

I hereby grant the Host an exclusive licence over the copyright and other Intellectual Property rights of the entry more specifically, with the absolute and irrevocable right and permission to photograph, film, videotape, record and/or portray my entry for and in the Programme as well as my name, voice, portrayal and/or likeness and that I will not be entitled to any monies in connection with my Entry and the abovementioned Programme, as well as for my voice, portrayal and/or likeness regardless of whether it is used for promotion, merchandising, publicity and advertising and any other lawful purpose and manner whatsoever as the Host so chooses in all media throughout the universe, now known and hereafter devised, in all versions and in perpetuity;

I understand the Host has no obligation to use the Entry in the Programme;

I acknowledge and agree that I have no further right to additional consideration or accounting, and that I will make no further claim for any reason to the Host. I acknowledge and agree that this release is binding upon my heirs and assigns. I agree that this release is irrevocable, worldwide and perpetual;

This release constitutes our entire understanding and agreement with respect to the subject matter hereof and cannot be amended, except by a written instrument signed by the parties hereto. Without limiting any of the other provisions contained in this agreement, to the extent that any of the rights granted hereunder are deemed irrevocable, and to the extent that I ever try to revoke any of the rights granted herein, I agree to indemnify the Host for any damages or costs incurred by Host as a result of such revocation or attempted revocation. The undersigned further expressly agrees that the foregoing waiver and assumption of risk agreement is intended to be as broad and inclusive as is permitted by the laws of Jamaica and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect;

Having full capacity to contract and having read and fully understood the terms of this release and waiver of liability, I agree to the terms and conditions contained in this Instrument, and otherwise implied by Law. I have read and understood the above:

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*Printed Name - Producer*

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*Signature*

I hereby declare that I have full rights to dispense the content (of the Entry) and grant to the Host absolute and irrevocable right and permission to use Entry in whole or in part, for any lawful purpose and manner whatsoever as Host so chooses in all media throughout the universe, now known and hereafter devised, in all versions and in perpetuity;

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*Name and Signature of Producer*

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*Date*

### **From Host to Producer**

In the event that the Producer remits an updated version of the Entry to the Host after having submitted a previous version of the Entry to the Host for consideration in the same Programme, the Host is under no obligation to view any or all of the updated version;

Upon completion of the Programme selection process, the Host will attempt to contact the Producer using the contact information provided on the submission form to notify said Producer of the Entry's acceptance status. The Host disavows any responsibility for, and will not be held responsible for, any failure to contact the Producer using the contact information provided on the submission form. It is the sole responsibility of the Producer to ensure that the contact information provided on the submission form is correct throughout the entirety of the submission period (*November 4, 2017 – March 9, 2018*)

The Host is under no obligation to provide to the Producer or any other representative of the Entry any comments or feedback regarding:

- (a) the submitted Entry, any information relating to the manner in which the Entry is, will be, or was reviewed;
- (b) any views that the Host or any reviewers of the Entry may hold concerning the Entry;
- (c) any reasons why the Entry, should it not be accepted for exhibition at the Programme, was not accepted;
- (d) any other information relating to the Programme's review, consideration and/or selection process regarding the Entry specifically or submissions generally beyond the information set forth in these Guidelines.

The Host disavows:

- (a) any responsibility for, and will not be held responsible or liable for, the contents of any internal comments or feedback regarding any Entry that are or may be obtained by the Producer or any other representative of the Entry;
- (b) any communications by any representative of the Host or the Programme relating to the Entry or the Programme selection process;
- (c) the manner in which the Entry shall be, is or was considered and reviewed;
- (d) the identity or identities of any specific reviewers of the Entry;
- (e) and/or any failure on the part of the Host or the Programme to provide the Producer or any other representative(s) of the Entry with information concerning the Host's consideration and/or review of the Entry

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*Signature of Representative of Host*

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*Date*

## THEME BREAKDOWN

### **‘Your Journey-Struggles. Determination. Triumph.’**

You have been on your life journey for a while now. You have had your struggles but there are dreams and goals that you are determined to achieve. Triumph is your goal. You have tasted this triumph already.

In some way we can all relate to the above. Maybe you are still struggling. Maybe you have had your breakthrough. We want to hear your stories about your journey to be a better person; to help other persons lift themselves; to reach your goals. How have you handled your struggles? What keeps your determination alive? What does triumph feel like or look like? Show us.

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**Best Overall Picture:** The picture (of all five categories) deemed to have the best representation of all or most of the elements of a motion picture such as directing, acting, music composing and writing

**Best Short Film:** The picture that depicts a wholesome storyline without sacrificing any of the elements of cinematography to meet time restrictions

**Best Silent Film:** The picture that best conveys a story without dialogue since dialogue is communicated through other media such as title cards, miming or gestures

**Best Animation:** The picture that best delivers a wholesome storyline devoid of human actors without sacrificing any of the elements of cinematography

**Best Mobile Film:** Emphasis is placed on the device capturing the story as opposed to the type of picture as entries in this category can be silent or animation

**Best Trailer:** That 90 second sequence that has most of the audience saying “mi affi watch dat” after its screening

**Best Director:** The person who demonstrated best control of the artistic direction of the picture, translating it from the script to the screen

**Best Producer:** “From the first draft script, through all stages of production, to the final dub, success or failure rests largely in the hands of the producer...” Julian Wintle

**Best Script:** The picture with a storyline encapsulating all or most of the elements of a plot and which provides the most opportunity for development by the director

**Best Cinematography:** The picture demonstrating the “art and technology of motion-picture photography: it involves such techniques as the general composition of a scene; the lighting of the set or location; the choice of cameras lenses; the camera angle and movements...”

**Best Overall Post-Production:** The picture with the perfect complement of after-effects including editing, graphics and sound design.

**Best Mini Documentary:** The picture that best tells a cohesive story about a person or explores an issue with the use of sound, professional and creative cinematography.

**FCDC Special Award:** The film that best captures the spirit and culture of Jamaica.

**Viewer's Choice Award:** The picture that receives the most votes from viewers attending the festival.

## **Guidelines for Applying**